

Cherokee County Council



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February 5, 2017

Dear PTA/PTSA members,

It's time to accept nominations for the Cherokee County Council Officers. The nominating committee is responsible for selecting and presenting the slate of officers at the election meeting at March Superintendent Round Table. We need nominees for the following positions: Council President, Vice Presidents (2), Secretary and Treasurer.

The Nominating Committee will review nominations for elected offices, may conduct interviews and will submit a Nominating Committee report to the Board of Directors and to members of the PTA/PTSA at the election meeting.

The nomination form is attached to this message.

The process will follow this general schedule:

- Deadline for submitting nomination form for officers: **Feb 13th, at 5:00PM.**
- Candidate Interviews: The Nominating Committee will review all nominated individuals and will possibly conduct interviews of all qualified nominees. All nominees will be notified of a specific time for the interview and allowed an opportunity to consider any office prior to making a decision.
- Report of Nominating Committee: The Nominating Committee will distribute, via Council President, a report indicating the nominees for each elected position by Monday, February 20th, 2017; greater than fifteen required days before the election meeting.
- Election Meeting: The nominating committee will present their report on March 8th, 2017

Georgia PTA Suggested Qualifications:

- Knowledgeable about and adheres to the Purposes and basic policies of PTA;
- knows parliamentary procedures;
- experienced in PTA or other organizational work;
- has a sense of just and fairness; and
- exhibits enthusiasm for PTA and willingness to make PTA a priority for his/her schedule relative to the responsibilities and duties of the position.

A nomination form and job descriptions, for each elected position, are attached. Please distribute this information to any PTA member interested in serving as an officer. Remember, PTA members may nominate themselves.

If you should have any questions on the nomination process or about the positions, please feel free to contact me at atweber@bellsouth.net or 678-524-4758.

Regards,

Amanda Weber

Chair of the CCC Nominating Committee